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| **Thursday, April 28, 2016** | | |
| Members Present | Tommy Carnline, Warren Chauvin, Rebecca Hanberry,  Jean Hanson (non-voting), Ronald Key, Sue Killam, Bob Lobos,  Mark Martin (non-voting), Patrick Mascarella, Libby Murphy,  Laura Nata, Jonathan Trunnell, and Derek White | |
| Members Absent | Natasha Aymami, Pam Allen, Cassidy Byles, Lanor Curole,  Cathy Lazarus, Nan Magness, Cliff Owens, and Nicole Walker | |
| Liaison | Paige Kelly | |
| Guests Present | Chris Anthony, Cynthia Johnson, Tiffany Anthony, Melissa Bayham, Rebecca Ellis, David Gallegos, Jimmy Gore, Jessica Lewis, Angela Montgomery, Jay Isch and Rosemary Yesso | |
| Call to Order | The general meeting was called to order at 9:05 a.m. with a quorum. | |
| Minutes | **Motion Passed** to approve January 28 & 29, 2015, General Meeting Minutes was made by Bob Lobos, seconded by Ron Key, and approved without abstention or objection. | |
| Liaison Report | Paige Kelly discussed the three Council vacancies: one slot for an individual with a disability and two from business. $16,679 has been spent on three meetings and printing of the LRC annual report which leaves $15,820 in the budget. A reminder that members may access accommodations which may including a driver (mileage, hotel, and meals). There is one member that wasn't able to come today because she didn't realize that. That's an example of an accommodation. | |
| Executive Committee Recommen-dations (EC) | Chair Libby Murphy addressed a concern regarding no interpreters at the meeting and a motion was made.  **Motion Passed** for the LRC will have interpreters available at every LRC meeting for at least the two hour minimum and on call for the rest of the meeting. Motion by Jonathan Trunnell and second by Rebecca Hanberry.   * Passed with one abstention no objections.   In follow-up on a January meeting decision to send a letter to LWC Executive Director Dejoie expressing LRC's disappointment that LRC and other advocates were not consulted on the WIOA combined stated plan the Chair informed the Council that upon consideration of the potential negative impact of a letter a face-to-face meeting was held to convey the same information. The meeting was held March 14 with the Chair, Vice-Chair Bob Lobos, LRS Director Mark Martin, and LWC Deputy Executive Director Kathy Wells.  Chair Murphy stated that while the executive committee did not have recommendations for the full Council’s consideration but introduced one topic (meeting structure) for future discussion on the merits of changing from the current meeting structure to a single day meeting.  **Motion Passed** to refer the matter of the meeting structure to the Executive Committee to make recommendations to the full council at the next meeting by Lobos and second by Sue Killam.   * Passed without objection or abstention. | |
| LRS Director’s Report | Director’s Report provided by Mark Martin is included as an addendum. During the Director’s report conversations ensued regarding the Pre-Employment Transition Services (PETS) program and Social Security-based employment programs.  PETS:   1. Development of requirements to become a provider of Pre-Employment Transition Services (PETS) 2. Monitoring/evaluating PETS providers, and 3. Improving relationships with local education agencies.  * **The Chair referred** the topics to the Transition Committee to deliver recommendations to the full body on providing input to the Director.   Social Security employment programs:  Increasing access to the programs in Louisiana.   * **The Chair referred** the topic to the Eligibility and Planning Committee to deliver recommendations to the full body. | |
| Member Reports | Member reports provided are included as addenda.  **Motion passed** during the WIC report for LRC to develop and adopt a format of roles and responsibilities for its members and have the Executive Committee report recommendations to the council at the next meeting by Lobos and seconded by Laura Nata.   * Passed with one abstention and no objections | |
| Consumer Presentation | Donald Fountain, Consumer | |
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| Public Policy Update | The Chair provided an update on the progress of the legislative session. | |
|  | **The LRC recessed to Committees at 2:13 p.m.** | |
| **Friday, April 29, 2015** | | |
| Members Present | | Tommy Carnline, Warren Chauvin, Rebecca Hanberry,  Jean Hanson (non-voting), Ronald Key, Sue Killam,  Cathy Lazarus, Bob Lobos, Mark Martin (non-voting),  Patrick Mascarella, Libby Murphy, Laura Nata,  Jonathan Trunnell, Nicole Walker, and Derek White |
| Members Absent | | Pam Allen, Natasha Aymami, Cassidy Byles, Lanor Curole, Nan Magness, and Cliff Owens |
| Liaison | | Paige Kelly |
| Guests Present | | Melissa Bayham, Rebecca Ellis, Jessica Lewis, Cynthia Johnson, Jimmy Gore and Rosemary Yesso |
| Call to Order | | The general meeting was called to order at 9:07 a.m., with a quorum established. |
| Combined State Plan Discussion | | Director Martin provided information regarding Louisiana’s workforce development system Combined State Plan. |
| Officers Nominations ad hoc Committee Report and Election of Officers | | Ron Key, Chair of the ad hoc committee presented the slate below. No nominations were placed on the table from the floor.  **Slate Accepted** without objection or abstention:  Chair, Bob Lobos; Vice-Chair, Tommy Carnline; Secretary, Sue Killam; Eligibility and Planning Committee Chair, Cathy Lazarus; Employment Committee Chair, Nicole Walker; Transition Committee Chair, Warren Hebert, Member-at-large, Libby Murphy (immediate past Chair). |
| Standing Committee Reports | | Eligibility and Planning, Nan Magness, Chair  Libby Murphy chaired the meeting.  **Recommendations accepted** without objection.   1. To request a status report from the Director to keep the LRC apprised of the current situation of how cuts will be applied and that LRC be involved to the extent necessary or helpful. 2. To request field personnel be asked to make recommendations (e.g. what's working well, where cuts should be, tightening eligibility for VR, spending limits, shared cost, eligibility criteria for specific services, etc.).   Employment Committee, Nicole Walker, Chair  Derek White chaired this meeting. The Committee set aside several agenda items to maximize the presentation on monitoring of supported employment providers by Chris Anthony and Angela Montgomery and subsequent discussion. The Committee provided input with them making improvements on the surveying process.   * During the annual renewal process of CRPs some information could be obtained from a report card. * In terms of improving quality of service provision the Committee reiterated its call for certification of job coaches. * Encourage consumers who are having problems with providers to take full advantage of the CAP program to deal with problems arising with providers.   Transition Committee, Pam Allen, Chair  Warren Chauvin chaired this meeting. The Transition Committee was provided information on Pre-Employment Transition Services (PETS) and reviewed the PETS application (which still needs work) and the curriculum which is geared toward students with the most severe disabilities. The Committee discussed concerns regarding the PETS budget, access, and program criteria. Finally, the Committee will work with Melissa Bayham to develop minimum standards for PETS providers. This collaboration will be ongoing with regular reports to the full Council. |
| Future meetings | | July 28 and 29, 2016 October 27 and 28, 2016 January 26 and 27, 2017 |
| New Business | | No new business was introduced. |
| Adjourn | | Bob Lobos motioned to adjourn, seconded by Laura Nata and the Council adjourned at 12:30 p.m., without objection. |

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| APPENDIX A  **Summary of Decisions Made** | | |
| 1. | The LRC will have interpreters available at every LRC meeting for at least the two hour minimum and on call for the rest of the meeting. | |
| 2. | The matter of the meeting structure (i.e. changing to a single day meeting) was referred to the Executive Committee to make recommendations to the full council at the next meeting. | |
| 3. | The Chair referred discussions on the following topics to the Transition Committee to deliver recommendations to the full body on providing input to the Director.   1. Development of requirements to become a PETS provider 2. Monitoring/evaluating PETS providers 3. Improving relationships with local education agencies | |
| 4. | The Chair referred discussions on increasing access to Social Security employment programs in Louisiana to the Eligibility and Planning Committee to deliver recommendations to the full body. | |
| 5. | LRC will develop and adopt a format of roles and responsibilities for its members and have the Executive Committee report recommendations to the council at the next meeting. | |
| 6. | Elected Officers: Chair, Bob Lobos; Vice-Chair, Tommy Carnline; Secretary,  Sue Killam; Eligibility and Planning Committee Chair, Cathy Lazarus; Employment Committee Chair, Nicole Walker; Transition Committee Chair, Warren Hebert, Member-at-large, Libby Murphy (immediate past Chair). | |
| 7. | The LRC requests a status report from the Director to keep the LRC apprised of the current situation of how cuts will be applied and that LRC be involved to the extent necessary or helpful. | |
| 8. | The LRC requests field personnel be asked to make recommendations (e.g. what's working well, where cuts should be, tightening eligibility for VR, spending limits, shared cost, eligibility criteria for specific services, etc.). | |
| APPENDIX B  Glossary of Abbreviations | | | |
| AIVRP | | American Indian Vocational Rehabilitation Program | |
| CAP | | Client Assistance Program | |
| CSAVR | | Council of State Administrators of Vocational Rehabilitation | |
| EC | | Executive Committee of the Louisiana Rehabilitation Council | |
| IDEA | | Individuals with Disabilities Education Act | |
| LAPTIC | | Louisiana Parent Training and Information Center | |
| LRC | | Louisiana Rehabilitation Council | |
| LRS | | Louisiana Rehabilitation Services | |
| LWC | | Louisiana Workforce Commission | |
| NCSRC | | National Coalition of State Rehabilitation Councils | |
| RSA | | Rehabilitation Services Administration | |
| TACE | | Technical Assistance and Continuing Education | |
| VR | | Vocational Rehabilitation | |
| WIC | | Workforce Investment Council | |
| WIOA | | Workforce Innovation and Opportunity Act of 2014 | |